

Agenda, October 05, 2022
Saturna Recreation & Cultural Centre
Director's Meeting at 7:00 in the Gym

Call to Order 7:05 PM

In Attendance – Bob Bullock, Linda Cunningham, Al DeJoseph, Ingrid Gaines, Melanie Gaines (Chair), Chaya Katrensky, Ron Monk, Peggy Warren

Additions to or Amendments to the Agenda - Additions as found under New Business.

Approval of the Agenda – **Motion** – Peggy moved, Al seconded approval of the agenda with additions. Carried.

Approval of the Minutes Of April 27, 2022 – **Motion** – Peggy moved, Linda seconded approval of the minutes of as circulated. Carried.

Committee Reports:

Finance - Peggy Warren with special mention of our insurance coup.

- Fiscal year end finalized and ready for the AGM. Net loss of \$4784.
- Insurance secured thru Co-Operators for almost half the price of last year.
- \$3500 outstanding from Parks & Rec for approved funding request.

Motion – Peggy moves, Ron seconds approval of the financial report as presented/circulated. Carried.

Activities - Ingrid/Chaya. – See below re. Raffle

Operations – Melanie – The gym is seeing lots of use by various groups such as the School kids, badminton & pickle ball.

Communications – Norm away. Melanie reports that Norm will continue with the Scribbler articles.

Exercise Groups and Stage use - Chaya

- exercise group led by volunteers going strong outdoors & will move inside soon.
- Bob hoping for more accountability with exercise/gym equipment use.
Action - Bob to update sign up sheets and exercise room use guidelines.

Old Business:

- a. Parking lot - repairs and application to assist with repairing the parking lot
 - Perimeter logs in place – thanks to Al for organizing this.
 - Parking lot in desperate need of pothole filling & compacting.
- b. Review of emergency plan and updating the community re: the plan. Update
 - Board discusses & chooses not to include cooling station use in MOU with Emergency Management BC.
Action - Ingrid to email Lorna Archer-Quinn (Emergency Preparedness), the final MOU for use of the RC during power outages/emergencies.

New Business:

- a. fund raising -
 - decisions regarding selling of tickets – Online platforms seem a bit too much to set up for this raffle. Directors will sell the tickets themselves.
 - Prizes- Total of 4 great prizes secured. Raffle tickets, Sage Hayward gift basket, Art prints & locally knitted afghan.
- b. Membership Dues – **Recommend** to the AGM that annual membership be increased to \$125 for family membership & \$65 for a single membership.
- c. Halloween- to be or not to be? Not to be.
- d. Christmas Open House –
 - December 10, Raffle Draw - Chaya to apply for liquor license.
 - Tree lighting and Carol singing with the Saturna Singers – Peggy to talk to Joyce Kelly re music. Ingrid to talk to Sheldon re helping with decoration.
- e. Thank you sweet out to our super 50/50 salespersons. – Melanie sent letters of thanks to ticket sellers for their amazing job!
- f. Parks Liaison - AL has agreed to be our representative.
- g. Application to Parks and Rec to partially fund training for David Hoitink to be the backup for Chaya
 - Discussion re using \$3500 funding from SIPRC to fund training or David. Apparently, SIPRC looking for accounting around the funding request.

Action - Melanie to provide David Hoitink with a letter of understanding from the Rec Centre board that he will be reimbursed for his expenses upon completion of the training and three months of presenting the class.

h. AGM date - January 8th, 2023. 11:30 am at RC.

i. Kitchen - **Action** - Michel Chaisson to contact Dallas Development to handle leak, grease trap & stove.

j. Showers – **Motion** – Peggy moves, Chaya seconds that we fully reopen for shower use and increase the cost to \$2.00 for five minutes. Carried.

k. School District MOU – gym in use 5 days a week by the various school groups. & there has been no increase to the amount paid in many years. **Motion** – Chaya moves, Linda seconds that they annual amount for the School District’s use of the gym for the Strong Start, Elementary School and SEEC groups be raised to \$3000/year for three years. Carried. **Action** – Chaya to take this to SD64.

l. Food Program – Marc Roche informed Melanie that the Food program will no longer require use of the kitchen after October 31st, 2022. **Action** – Melanie to discuss with Marc a proper clean up of the kitchen as he committed to when the Board allowed for his continued use of the kitchen after the ‘chicken incident’.

Next meeting date – November 30th, 2022. 6:30 PM

Adjournment – 8:30 ish PM