



## *Saturna Recreation & Cultural Society*

Canada, V0N 2Y0

### **Draft Minutes of Annual General Meeting Saturna Recreation Centre Society – November 30<sup>th</sup>, 2014 at 11am Location: Saturna Recreation Centre**

**Directors Present:** Paul Brent, Larry Peck, Ingrid Gaines, Melanie Gaines, Peggy Warren, Linda Cunningham, Bill Schermbrucker

**Regrets:** Eva Hage, Andrew Money

1. Call to Order

The 2014 AGM was called to order by Paul Brent at 11:00am . There were 20 members present.

2. Approval of the Agenda

**Motion:** to approve the agenda, (Melanie Gaines/Ingrid Gaines) **Carried**

3. Minutes of the 2013 AGM

**Motion:** to approve minutes of the Saturna Recreation Centre Society 2013 Annual General Meeting , (Linda Cunningham /Jeanne Crerar). **Carried**

4. Business Arising from the Minutes

There was no business arising from the 2013 AGM minutes.

5. Committee Reports

a. Operations - report was presented by Vice President Larry Peck (attached)

b. Entertainment & Marketing - presented by Melanie Gaines (attached)

It was noted that the Christmas tree lighting and social on December 14 will also be attended by the Saturna Singers who will lead the carol singing.

c. Financial - Peggy Warren presented the unaudited financial statements as well as a brief overview of the auditors' report. There was discussion for clarification of several items.

**Motion:** to approve the financial reports as presented, (Linda Cunninham/Melanie Gaines)

**Carried**

The financial statements and the auditor's report will be posted on the website.

i. Appointment of Auditors:

**Motion:** to appoint Cowland & Associates as the auditors for the 2014 -2015 year, (Peggy Warren/Linda Cunningham).

**Carried**

Membership fees will be retained at the same rate for 2015. It was noted that there is an honour box for non-members to pay a drop-in fee when participating in activities such as bridge, pickle ball, other sports activities or to use the gym equipment).

d. Communications report (attached) was read by Paul Brent on behalf of Eva Hage.

6. President's Report- Paul Brent presented his report highlighting events of the past year. (attached). Larry Peck added that he is in the process of exploring installation of teleconferencing capability at the Recreation Centre.

7. Resignation of Present Board:

**Motion** that the present board retire (Paul Brent/Linda Cunningham).

**Carried**

8. Nominations and Election of Directors for 2014/15

Nominating committee of Ron Monk and Aleah Johnson polled the 2013-14 directors to see if they were willing to stand for election. Andrew Money has indicated he does not wish to continue on the board. In the absence of Ron Monk or Aleah Johnson, Melanie Gaines presented the **proposed slate of directors for 2014 -15** as follows: Paul Brent, Linda Cunningham, Ingrid Gaines, Melanie Gaines, Eva Hage, Pam Janzen, Larry Peck, Bill Schermbrucker. All of the nominees have agreed to stand.

9. Nominations arising from the floor

After three calls for further nominations with no further nominations, the above slate of nominees was acclaimed as SRCS Directors for the 2014 - 2015 term.

10. New Business: Fundraising - a variety of fundraising ideas were suggested and discussed.

11. Adjournment: the 2014 AGM was adjourned at 11:50am.

**REPORTS:** Committee reports and the President's report are attached below

**Saturna Recreation & Cultural Centre  
AGM 2014 Vice President's Report -- Larry Peck**

**Great team this year...volunteer help from Fred Shadian on activities and we're moving forward with new ideas.**

**DEVELOPMENT**

1. We are still working on our plan for outdoor landscaping and the installation of exterior exercise equipment with a continuing search for funding to enhance our facilities.
2. We are moving forward with ideas for providing a variety of organized indoor and outdoor activities on a regular basis, and possibly even possibly finding ways to fund an activities coordinator.
3. We are looking for creative solutions to lighten the financial burden of operating the Rec. centre facility so we can put more energy into community initiatives.

**INTERIOR OPERATIONS**

1. The replaced geothermal circulation pump still needs its electrical connection. The original installer is no longer in business, but Charlie Boyte on Mayne Island may be able to do the job. We will be putting together diagrams and descriptions of how plumbing, heating, electrical and alarm systems work.
2. Machinery space at the back of the building is being used for storage. We are working on keeping electrical and mechanical areas clear of clutter.
3. We are working on installation of a second treadmill. The wiring for this has been completed and minor renovations are in the works.
4. A locked wire screen or cover will be installed over the switch for raising/lowering the basketball hoop in order to avoid damage to the system.
5. A wire screen will be installed at the back of the kitchen stove to keep items from falling in behind and burning.
6. We will continue moving forward with building storage trolleys for under the stage area in order to make better use of this space and reduce clutter.
7. General maintenance requirements:
  - (a) The front door locking mechanism is loose and frequently requires maintenance. The same is true for most door handles in the building. Installation of information sheets will be found and kept on file for ongoing maintenance and repair.
  - (b) Some light bulbs need replacing including fluorescents in the kitchen. Some research is required but wherever possible, bulbs will be changed over to LEDS.

**EXTERIOR NOTES**

1. Roof cleaning is being completed and a possible skylight leak (or trapped condensation) above the entrance foyer will be checked out and a solution found.
2. The generator fuel gauge will be checked out to make sure it is working properly. A written operation and maintenance procedure will follow.

**ENTERTAINMENT COMMITTEE REPORT - Dec. 2013 - Nov. 30, 2014**

Respectfully submitted by Melanie & Ingrid Gaines

Firstly, we wish to extend our thanks to the stalwart and hardworking members of our committee, Jo Anne Monk, Lin Sohler, Michelle Davies, Al Stonehouse and Raeanne House.

We had large shoes to fill with the resignation of Michael Vautour from the SRCS Board and hence from chairing the Entertainment Committee; however, he was always on nearby and willing to lend a hand or offer advice.

Our year of entertainment activities began with the annual New Year's Eve Dinner and Dance, followed in February by the Annual Valentine's Dinner and Dance.

In May we had the Cinco De Mayo event, a well attended and successful affair.

June saw the very successful second annual Walk-a-Thon followed that evening by the humorous interlude of comedian Greg Kettner.

Our anniversary event on the August long weekend showcased a group of three women combining song and comedy under their name of "August", and they delivered a wonderful performance.

The Labour Day weekend was celebrated with our annual Sock Hop, another successful event.

October events included a 40th birthday party and the Hallowe'en costume contest, Fire Department fireworks and brats and burgers supplied by the Fire Department and ably prepared by Chef Hubertus Surm.

Our planned events for December 2014 include the Christmas Tree Lighting and Dropin to share savouries and sweets and wish each other a happy holiday season.

New Year's Eve is the annual dinner and dance. This year will see the return of Chef Shawn Fitzgerald who will prepare his famous Prime Rib Dinner with all the fixings. Entertainment will be 'Kendra and Friends'.

### **Communications Committee Report**

Eva Hage

In addition to writing six Scribbler articles, the major task undertaken by the Communications Committee this year was to launch a new website. Tyler Stolting was engaged to design the website and then to transfer the website over to SRCS. He also produce video tutorials for how to edit and update the website. A big Thank You to Tyler for great work!

The new website is easy to navigate, to edit and has an interactive calendar to easily and quickly update changes in activities. We have also added a page "About Saturna" which showcases Saturna's transportation, lodging and eating possibilities. I welcome everyone to have a look at the website.

## President's Report – November 30th, 2014 AGM

This last year as president of the Rec Centre has been a rewarding, challenging, educational and illuminating experience.

To begin, kudos to a very supportive, hard-working and knowledgeable board that nudged me where I needed direction and who created the successes we had in the past year.

Likely the highlight of the past year was the successful introduction of Pickleball as a community recreation activity. Like most successes on this island, it began with a small group of individuals who banded together and contributed the funds necessary to acquire the equipment. The Rec Centre provided the venue, but the impetus, energy and funding came from engaged and committed individuals. From there, we have seen this sport grow, introduced to well over 60 players. And now, thanks to support from Saturna Parks & Rec it includes outdoor equipment (“venue in the valley”) and with masterful Moe’s impetus, we’ve seen the first of what will be many further inter-island tournaments.

We re-identified a gap in the recreation activities the SRCS (should) deliver on the island, those being “fair-weather” activities, and we have begun piloting and/or supporting initiatives to strengthen those offerings.

Hikes and walks on island is one area where there is enthusiasm and demand, but where our full potential is not yet (even close) to realized. So we piloted a couple of hikes using the Saturna Shuttle to maximize trail exposure, and again with the generosity of property owners were able to deliver some unique hiking experiences. We’d like to expand those next year.

Additionally, SRCS is a founding member of the Gulf Islands Trails Society (GITS), whose objective is to proactively encourage private landowners to allow use of trails on their property, particularly to access public lands. As well as providing signage and trail maintenance, GITS carries liability insurance for trails on private property (for those who seek it) to provide coverage for claims that might occur from trail users.

SRCS has also made a small financial contribution to the fledging Saturna Croquet club, which saw a successful first season. And SRCS has continued its pursuit of funding for an outdoor activity centre on the SRCS grounds, which would include trails, fitness stations, bocce and event spaces.

This last year we hosted our tried-and-true events and they exceeded our expectations. And we tried some new ones (and retried others), with both success and disappointment, but always learning along the way. And we have a couple more yet to deliver, the Christmas –tree lighting and the New Year’s dinner and dance, which should be exceptional this year combining Chef Shawn’s signature Prime Rib dinner & live music by Kendra & Friends.

Back to our indoor facilities; we are proud to continue our support of community organizations like the SEEC school, SIMRES, the Lions Club, the bridge group and many others. Our island is blessed and the envy of many other island communities with having facilities like the Rec Centre and the Community Hall, that allow us to host so many different-sized and types of events, in uniquely tailored spaces.

But community-supported venues have their challenges, with funding and volunteer support being top-of-mind. The Rec Centre had great success in attracting phenomenal community support in direct donations of art and in supporting the acquisition of art from our renowned island artists, and we truly have an impressive display for our community to enjoy.

But, we've had some surprises, such as the cancellation of leased space by the RCMP, as they continue their drive to lower costs. So we'll continue to look for our own savings (yes – it is a little chillier at the Rec Centre, hydro costs being one area of focus) and we'll have to be more creative in fund-raising and events that build new sources of revenue – always mindful that we don't want to do so by diverting funds from island businesses or other island organizations.

In closing I see great potential in the future. Yes, the Rec Centre faces some challenges but the potential for working together with others to achieve common objectives is almost unlimited. That is the direction I would like SRCS to follow.

DRAFT