

**Saturna Recreation & Cultural Centre Society
Directors Meeting, June 16, 2014, Rec Centre Lounge**

Directors Present: Paul Brent, Eva Hage, Melanie Gaines, Linda Cunningham, Bill Schermbrucker, Ingrid Gaines

Meeting call to order 1902.

Approve Agenda

Melanie requested addition of Propane Usage under New Business.
The agenda as amended was approved by consensus.

Approval of Minutes of the May 19th, 2014 Director's meeting

Correction of spelling of David Obade 's name .

Motion: Linda Cunningham moved acceptance of the April 19th minutes as corrected. **Carried**

Committee Reports:

- **Operations - Outdoors:** Andrew Money - the roof is half done; needs to be completed. An outdoor work bee is needed. **Paul** will approach Andrew to see if he needs a hand. Should someone offer to take on his outdoor responsibilities for now?
Indoors - Larry Peck was also unable to attend - Paul presented his report. Larry has been working with Bill Kasteline on electrical issues. Light bulbs will be replaced shortly. Also working on interior door handles which are loose. Decisions on removal of the interior stairs down to the exercise room as well as under stage storage are on hold for now. Larry requested that Priscilla Haggar be requested to do a landscaping drawing for the RC property. **Eva** will ask Priscilla about this.
- **Finance** – Peggy was unable to attend, report sent via email, (attached)
Positive comments related to having a Budget column with Year to Date.
Donations directed toward the Shuttle & submitted to RC have had tax receipts issued then monies forwarded to the Lions.
Hydro increase of 12 % - useful information was provided. Efforts to reduce costs will pay off.
RCMP have terminated their lease.
- **Entertainment** - Ingrid & Melanie - Walkathon on June 21 is all ready to go. Lynn Sohier is in charge of stamping passports, 8 - 10 walkers expected for this one; another small group is planning to walk in July,

date to be announced. Bill requested when planning to use the Group of Thirty meadow (including use of the toilet when checking the "passports"). They have a calendar of events so their residents can plan without overlap of activities.

- Comedy at the Rec: June 21 at 6pm, Darryl Davies is doing burgers. The liquor license is here. **Paul and Ingrid** will check liquor supplies. **Paul** will put out the information on SIPOA. **Eva** will look after posters.
- Marketing - Fred Shadian (not in attendance)
- Fundraising - not much happening at present. Paul has requested the Letters Patent relating to the RC charitable status.
- Communications - **Eva** is trying to contact Karen Munteen concerning the SITA website. Walkathon is in Scribbler and on SIPOA website. Also can go on Facebook.

Old Business:

- Hydro costs update (see Peggy's emailed report, attached)- discussed

Other Business

- MOU for Medical Centre **Peggy, Melanie and Linda** will work on this with small increments spread over several years. Will meet with Dawn Wood on this in July.
- Jack Campbell Tribute Report - \$6480 has been donated at present (as per Peggy's report).

Motion: Paul moved to authorize Peggy to cut a cheque to Carol Campbell for the amount outstanding. **Carried.**

Bill Schermbrucker is working on a tribute to post with the art work. Once he has done the wording, forward to Melanie it will be reviewed prior to ordering a plaque.

The long weekend in August is the artists tour, and a Saturday night singing group ("August") at the Rec Centre. It was suggested to unveil Jack Campbell's painting on the Monday evening if that will work. Leslie Muir has sent information on the Totem plaque and Kaiser. **Melanie** will speak to David Reid (carver) to see about a raised base for it.

- Saturna Croquet motion (tabled from last meeting). Memos from Parks and Recreation Commission and from the Oyster Catchers ball team in support of the project are attached.

Motion (Linda/Melanie) moved to un-table the motion from May meeting. **Carried**

It was noted that James White has put significant time and money into this project.

Motion: (Linda/Ingrid) that the Rec Centre Society contribute \$200 to James White to assist with costs of the croquet equipment. **Carried**

- Outdoor Pickleball update (items on the *to do* list - cracks to be filled, cleanup, blackberry bushes to be trimmed back). **Paul** is working on getting a patching substance. A work bee is planned for Friday July 4 at 1pm. There will be a storage bin for the nets, bats and other equipment.
- Donations toward the bus

Motion: (Linda/Melanie) to take any monies received as donations for the bus and write a cheque to the Lions. **Carried**

New Business:

- Lattice fence for outdoor area around the grassed picnic area at the lounge side entrance: firefighter initiative. Directors favoured the concept but would prefer to see an outline of the concept plus a photo of the lattice prior to purchase. There was discussion of various types of lattice and agreement that it not be the temporary orange lattice.
- Parking lot light timer does not need to come on as early as the days are longer- **Melanie** will get instruction on adjusting the timer for summer hours.
- Lamb BBQ booth (50/50) **Ingrid** will get the license to raise indoor and outdoor sports equipment. People will take turns selling tickets.
- Thank You letters - Tom Koochin has donated a the burning barrel. It needs a screen mesh and should be moved further from the exercise room (**Larry**). Thank you needed for the above; plus one to Amber Jansen for re-covering the cushions on the lobby seats and one to Parks & Rec. for their support of the croquet initiative (**Bill**).
- Exercise Equipment: Ingrid and Bill both went on record that money raised from the walkathon should be used as per the original motion committed for purchase of a Bowflex TC20. There was discussion of similar options including Nordic Track. Joanne Monk has offered to do an assessment to track usage of the exercise room. Also suggested an assessment to track which pieces of equipment are used.
- Propane bill - **Melanie** will check and compare against last year.

- Security of the Building - On 3 occasions Melanie has noted doors ajar and wonders if this is done to allow access to non-members. Suggested to post signs on all the doors to assure that they are closed securely when leaving. Also Melanie has asked the Fire Chief to change the code on the lock-box which has the key for emergency access.

Meeting adjourned at 2010

Next Meeting July 21st at 1900

Report From our Treasurer:

Sending my regrets for the meeting on Monday as it is Hubertus' birthday and we are going in to Vancouver to celebrate.

I have a few reports for you;

- Donations to Jack Campbell fund are at \$6,480
- Have received another Hydro invoice and compared year to year we are 12% higher this year. (see attached comparison)
- Balances in the three bank accounts:
 - Operating: \$21,079.38
 - Holding: 0
 - Restricted: \$117,010.46
- I will be sending a draft of a new Income/Expense spreadsheet later today. It is in draft form as I am still finding my way around QuickBooks, but I think it gives a better picture of the finances (input welcomed). I think it could be useful in building a budget for next year.-
- Lastly, the RCMP contract was up for renewal in August. Linda contacted them to start negotiations, and they replied that they no longer needed to use the lounge. Loss of rental income, \$2500 annually

SATURNA REC CENTRE - Cash Flow - year to date (June 12, 2014)

	BUDGET	YEAR TO DATE
INCOME:		
User Fees:		
Member user fees		\$6,270.00
		<u>\$6,270.00</u>

Rental Income:			
Medical Clinic		\$5,000.00	
Parks Canada		\$5,025.96	
Lions		\$5,000.00	
Other rental		\$5,223.15	
Lounge rental		\$2,386.18	
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			\$22,635.29
Fund Raising Events:			
Lamb BBQ 50/50		\$680.00	
Summer Party		\$670.00	
Sock Hop		\$1,574.00	
Halloween Open House		\$616.00	
New Year's Eve		\$2,026.60	
50/50 draw New Years		\$360.00	
Valentine's Day		\$1,399.80	
Cinco de Mayo		\$2,043.30	
Other		\$2,306.00	
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			\$11,675.70
Donations:			
Donations - tax receipted donations		\$7,551.68	
*** Donations - Jack Campbell Legacy		\$6,480.00	
donations- non tax deductible		\$1,206.50	
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			\$15,238.18
Other Income:			
Investment Income		\$581.07	
Interest Income		\$1,160.98	
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			\$1,742.05
TOTAL INCOME:			<hr/>
			\$57,561.22
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EXPENSE:			
Repair and Maintenance:			
Contract Labour		\$8,158.78	
Repair & Maintenance - supplies		\$1,692.46	
Repair & Maintenance		\$1,002.42	
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			\$10,853.66
Utilities:			
Hydro		\$7,616.33	
Propane		\$2,965.10	
Telephone		\$1,179.86	
CRD Water		\$816.04	
Internet		\$770.40	
Diesel Fuel		\$322.84	
Web Hosting & maintenance		\$63.66	
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			\$13,734.23
Equipment Purchases:			
Sports Equipment		\$2,448.05	
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			\$2,448.05
Administration:			
Insurance		\$9,149.89	
Accounting fees		\$2,000.00	
Office & sundry		\$708.11	
Typing/Secretarial		\$256.64	

Bank Service Charges	\$15.00	
		\$12,129.64
Fund Raising Events:		
Fund Raising Expenses	\$6,772.78	
		\$6,772.78
Other:		
Expense Recovery (HST/GST)	\$299.19	
		\$299.19
TOTAL EXPENSES:		\$46,237.55
NET INCOME		\$11,323.67

*** cheque to C.Campbell not cut yet

Rec Centre Hydro Comparison

2013		2014	
2013-01-29	\$ 860.56	2014-01-14	\$ 1,073.10
2013-02-28	\$ 1,116.04	2014-01-20	\$ 721.93
2013-03-26	\$ 645.64	2014-03-17	\$ 1,564.02
2013-04-30	\$ 1,112.00	2014-04-03	\$ 990.99
2013-06-12	\$ 436.82	2014-05-01	\$ (364.64)
		2014-05-05	\$ 215.81
		2014-06-04	421.83
	<u>\$ 4,171.06</u>		<u>\$ 4,623.04</u> **

** 12% higher

Croquet Correspondence

On 11 June 2014 15:27, Paul Brent <pbrent@mac.com> wrote:
Hi Michel,

The Rec Centre Society has a tabled motion to support the Saturna croquet group but require some additional information before the motion is revived. One is to find out if Saturna Parks & Rec have approved the playing of croquet on the ball field, the other is to ensure the Saturna Oyster Catcher ball team have no objection to croquet being played on the field. I would appreciate if you could advise me as to the former.

It is understood that the playing of croquet would occur at times when the ball field is not occupied by baseball games or practice, or during other events such as the Lamb

barbecue.

Thanks in advance for advising me of Parks & Rec's position on this matter.

Cheers
Paul

On Jun 11, 2014, at 5:29 PM, Michel Bourassa <rmbourassa@gmail.com> wrote:

Hi Paul,
SIPRC has had no role other than to say "yes" to croquet playing on the ball field as long as its with the Oyster Catcher's assent and does not interfere with them. We have had no other role.

Cheers,
Michel

From: Barbara Ropars <barbropars@gmail.com>
Subject: **Re: Note regarding croquet use on the ball field**
Date: June 15, 2014 at 3:11:51 PM PDT
To: Paul Brent <pbrent@mac.com>

Hi Paul,

The ball club has no issue with croquet being played on the ball field at Winter Cove park as long as the croquet group understands and respects that the ball club has the field booked every second Wednesday for their games and we also practice on some Sunday afternoons - so croquet cannot be played during those times. Occasionally our rotation changes if our game is cancelled due to rain so we will need to communicate our play times with our groups . We would also insist that no debris or other items be left on the field and would appreciate if the croquet group would contribute to maintenance (grass cutting and the like). We also note that the ball field is out of action during the July 1st Canada Day lamb barbecue and the day preceding and succeeding that event.

Have fun!

Best Regards,
Barb