

Saturna Recreation Centre Society

Executive Meeting Minutes

Date Held: 19 September 2010

Location: Saturna Recreation Centre, Lounge

Present: Linda Cunningham, President
Melanie Gaines, Past President
Brian Haley
Ian Smyth, Secretary
Brent Sohler
Michael Vautour
Kate Vigneault
Bernie Ziegler, Treasurer
Ingrid Gaines (IG), Minute Taker

Absent: Ted Syverson

I. Call to Order: 7:07 PM

II. Approval of 21 June 2010 Executive Meeting Minutes:

Motion: Melanie moved, Brent seconded approval of the 21 June 2010 Executive Meeting minutes as circulated by the minute taker. Carried.

III. Correspondence:

i) Letter from Michel Bourassa – Linda circulated a note from Michel suggesting that the SRCS might like to purchase movable mirror walls for the RC that could be used for karate, other sports & to generally enhance the look of the gym. There was some support for this idea; however, there was some concern as to storage/safety. It was also pointed out that the Parks & Rec. commission might like to participate in such a purchase.

Action: Linda will write a letter to Michel asking for his help/support in finding a way to store such mirrors & also suggesting that he might seek the support of the SIPRCS for the purchase.

ii) Letter from Sandra Kriese – Linda circulated a letter from Sandra Kriese asking about the possibility of renting the small room of the office for use as an office/massage area for herself. As the SRCS currently uses this area for storage there was concern about where to move these items to. The question was also raised as to the lack of hand washing facilities in the room.

Action/s: After the meeting the executive will have a look about the building to see how/where things could be better stored/organized. Linda will write a letter to Sandra informing her of the SRCS' concerns with regard to the room, but keeping the dialogue open.

IV. Committee Reports:

Operations & Planning -

- i) Geothermal Instruction/Maintenance -

Action: Melanie will contact Barry Kosteris & set up a time for him to come to Saturna.

Marketing -

i) International Dinners - Michael reported that the first of the international dinners to be put on by Dian Johnstone with the support of the executive & marketing committee will be held on Saturday October 9th. The theme of the dinner is greek. Another dinner will follow late in November.

ii) Fall Fundraising - Michael also reported that the marketing committee is continuing to make plans for a Halloween event, a gospel event, a revamped Christmas social & New Years.

iii) Donation from Harvest Fest. - Michael handed over \$388 from the Harvest Fest. 50/50 draw that serves as payment for their use of the kitchen. The Winery also made a \$150 donation for use of some of the sound equipment at Harvest Fest.

Financial -

Attached is a copy of the draft 2009/10 financial statement as prepared by the SRCS' accountants. Bernie went through the financials with the executive. As the statements look all-right to the executive Bernie will instruct the accountants to proceed with finalizing the financials.

Action: Bernie will email the director's a copy of the draft financials.

Bernie noted that a highlight of the financials is that the SRCS remains in the black with a balance of \$1014.

Also, Bernie reminded the executive that there is still \$12,000-\$13,000 in the Gaming account that needs to be spent before the end of this year.

Bernie also reported that it appears as if someone has been messing with the new computer & some of the financial information has been lost. Security of the office was discussed as this is of major concern to the executive

V. Old Business:

a) Maintenance Book & Schedule 10.01:10 - Due to illness Ted was absent from the meeting; therefore, there was no discussion re. maintenance book & schedule.

b) Negotiations with the RCMP 10.03: 13 - Linda reported that the with the RCMP is signed. The RCMP will pay a monthly fee, totaling \$2500 for the year, to the SRCS for use of the RC when needed. Bernie reported that he has received the first cheque.

- c) Negotiations with Parks Canada 10.04: 16 – Parks will be using the RC for a meeting on October 25th. Parks appears to be making use of both the Community Hall & the RC when they have need of a venue on the Island.
- d) Letter to SIPRC 10.03: 14 - Ian is still working on the letter.
- e) Purchase of weed-eater & extension ladder 10.05: 21 – Melanie is still working on making these purchases.
- f) Discussion of Kitchen with Lions 10.05: 22 – Linda & Melanie have both had conversations with Lion President Barb Ropars with regard to kitchen clean up after Lions dinner/meetings. Barb is aware of the SRCS' expectations & has agreed to see to the matter.
- g) Paper Towel Dispensers 10.05: 23 – Michael says that the SRCS is welcome to the paper-towel dispensers at the Bistro.
- h) Discussion re. moving Saturday Market to the RC parking lot 10.08: 31 – This matter has not yet been attended to.
- i) Thank you letter for raffle donations 10.03: 14 – Linda is still seeing to this. She needs the address of Cunliffe & Mary Barnett.

VI. New Business:

i. Correspondence – See above.

ii. Actions of the cleaner – Linda reported that she has had several serious complaints about the demeanor, behavior & actions of Wayne Dodd while on RC property. The executive has already had conversations with Wayne & feels that it is time for his final warning. If Wayne's behavior does not improve his contract will be terminated.

Action: Melanie will have a conversation with Wayne putting him on final notice. Melanie will also give Wayne written warning.

iii. Mayher carving – Leslie Mayher is still anxious to donate a Tom Douquette carving to the RC. She would like a small inscription placed on it.

Motion: Kate moved, Brian seconded that the SRCS contact Leslie, accept her offer of the totem & request inscription details. Carried.

iv) Insulation/Sound-proofing – Brian reported that Dawn Wood/Medical Committee had asked if it was possible for them to have the few pieces of left over sound-proofing for use in the Clinic. It was agreed that they could have it, as long as the RC approves how they mount it in the Clinic, as agreed to in the MOU.

Action: Brian will talk to Dawn.

v. 2011 Fees – The executive needs to make a recommendation at the AGM with regard to membership fees for 2011. The fees have not been raised for 3 years. It was agreed that the executive will recommend that the fees be raised to \$40 for a single, \$70 for a family & that there be no seniors rate.

vi. Nominating Committee/Resignations - Linda reported that Ian & Brian will not be standing for re-election. Also, Linda reported that Lee Middleton, Dian Johnstone & Keith Howard have put their names forth for positions on the SRCS executive. Nominations close on Sept. 27th. Nominations from the floor will be allowed at the AGM.

vii. Ian Smyth - Ian reported that it is with regret that he has decided to resign from the board as he has enjoyed working with the executive; however, he does not feel that he is able to properly meet his commitments to the SRCS.

9. Adjournment: Melanie moved adjournment at 8:20 PM. Carried.

Motions Made & Carried
19 September 2010, Executive Meeting

Motion: Melanie moved, Brent seconded approval of the 21 June 2010 Executive Meeting minutes as circulated by the minute taker. Carried.

Motion: Kate moved, Brian seconded that the SRCS contact Leslie, accept her offer of the totem & request inscription details. Carried.

Actions Undertaken by Directors
21 June 2010, Executive Meeting

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Action/s: After the meeting the executive will have a look about the building to see how/where things could be better stored/organized. Linda will write a letter to Sandra informing her of the SRCS' concerns with regard to the room, but keeping the dialogue open.

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